

MEDICAID ENTERPRISE SYSTEM TRANSFORMATION

Search for a Certified Medication Aide (CMA)

For Georgia Department of Community Health

PREPARED BY



Search for a Certified Medication Aide (CMA)

The Search for a Nurse Aide feature allows users to search for and verify the certification status of a Certified Medication Aide (CMA) - whether their status is active or inactive.

Step 1: Access the Search Screen

You'll begin on the **Search for a Medication Aide** screen.

Step 2: Enter Search Criteria

- **Required Fields:** Enter at least two of the following:
 - **Last Name, First Name, and/or Middle Initial**
 - **Certification Number**
- **Captcha:** Enter the Captcha text shown. If it's hard to read, click the **Refresh Captcha** button for a new one.
- **Status:** The default is **Active**. To search for inactive aides, select the **Inactive** status option.

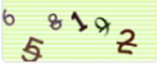
Step 3: Start the Search

Click **Search** at the bottom of the screen. If there's an error, correct the information and click **Search** again.

Search for a Medication Aide [\(Instructions\)](#)

The information you access will validate the certification of active or inactive certified medication aides on the Georgia Medication Aide Registry. You may search the certification status by entering one or more of the following criteria and selecting the Search button. The SSN and DOB fields will appear when search results are displayed. Please enter DOB and/or SSN to validate the correct nurse aide.

Status:
 Active
 Inactive

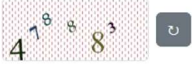


Step 4: Search Results

- If no matches are found, a message will display: **“Your search criteria do not match information on file. Please try again using a different set of criteria. You may need to check both Active and Inactive status or check the accuracy of the criteria entered.”** You may refine your search and try again.
- You can search using combinations like:
 - Last Name + Certification Number
 - First Name + Certification Number
- If matches are found, all medication aides that meet your criteria will be shown at the bottom of the page.
- Use **Next** and **Previous** to browse through multiple results.
- To narrow down to the correct person and validate the certification, enter:
 - **Date of Birth** (format: mm/dd/yyyy) and/or **Social Security Number** (format: nnn-nn-nnnn)
 - New Captcha text
- Click **Search** again.
- To start a new search, click **Clear Search**.
- Users may print the certification by clicking on the printer icon on the line for the correct medication aide. The information you access will validate the certification of active or inactive certified medication aides on the Georgia Medication Aide Registry.

Search for a Medication Aide [\(Instructions\)](#)

The information you access will validate the certification of active or inactive certified medication aides on the Georgia Medication Aide Registry. You may search the certification status by entering one or more of the following criteria and selecting the Search button. The SSN and DOB fields will appear when search results are displayed. Please enter DOB and/or SSN to validate the correct nurse aide.

Last Name:	First Name:	Middle Initial:
<input type="text" value="DOE"/>	<input type="text" value="JANE"/>	<input type="text"/>
Certification Number:	Status:	
<input type="text"/>	<input checked="" type="radio"/> Active <input type="radio"/> Inactive	
Date of Birth:	Social Security Number:	
<input type="text" value="01/01/2000"/>	<input type="text" value="____-____-____"/>	
Enter Captcha Text:	 <input type="text"/>	
<input type="button" value="Search"/> <input type="button" value="Clear Search"/>		

Name	Certification Number	Original Certification Date	Expiration Date	Status	Adverse Findings	Reciprocity State	Action
DOE, JANE	CN0030102788	10/23/2025	10/23/2027	ACTIVE	No	GA	